



**CODE
YAA**

Palliative Care EDUcation

**Letter of invitation
WG2 online meeting
Monday January 26th 2026
09.00–15.00 CET**

13.01.26

Dear members of WG2,

First of all, a very Happy New Year to you all. I am writing to invite you to join a one day online meeting on Monday January 26th to discuss the progress and planning for WG2. I attach a copy of a draft programme for your information. The zoom link to the meeting is indicated on the programme.

As an update, we have completed the translation process for the Quality Indicators and we are seeing the first translations completed. We have prepared a Glossary of Terms to support the translation and help partners apply and adapt this to their local context for palliative care education.

We now need to decide:

- What other actions we need to take to complete the WG2 contribution?
- Are there additional activities that we could/should be doing and how to manage that?
- In relation to the work already completed, are there elements that could be refined or revised?

In order to make sure that we have a quorum for the meeting, can I ask that you would confirm your availability to join the online meeting by **5pm on Wednesday 21st January 2026**. In the event that we do not have sufficient participants, we will seek an alternative date.

If you would like to make any suggestions to the draft programme, please let me know.

I hope we can connect on the 26th January and I look forward to hearing from you,

With my very best wishes,

Philip Larkin