

MEETING MINUTES: WG6 Communication & Dissemination

COST Action: CA22127 - Collaboratively DEveloped culturallY Appropriate and inclusive Assessment tool for Palliative Care EDUcation (CODE-YAA@PC-EDU)

Working Group: WG6 (Communication & Dissemination)

Date: 10 March 2026

Duration: 2h 53m

Chair: Katarina Vojvodic (WG6 Lead)

1. Participants

- Katarina Vojvodic (Serbia)
 - Abdullah Bedir Kaya (Turkey)
 - Djurdjina Martin (Spain)
 - Andreas-Henri Mullalli (Greece)
 - Ružica Marinić (Croatia)
 - Cathy Payne (EAPC / Northern Ireland)
 - Ana Carolina Monteiro (Portugal)
 - Zrinka Puharić (Croatia)
 - Bahaa Alassoud (Palestine)
 - Sofiia Shunkina (Ukraine)
 - Fusun Terzioglu (Turkey)
 - Carlos António Sampaio De Jesus Laranjeira (Portugal)
 - Elona Hasalla (Albania)
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2. Main Agenda Items

- **Member Introductions:** Participants introduced their professional backgrounds, focusing on palliative care, education, and research.
- **Website & Digital Presence:** Abdullah Bedir Kaya presented the website updates, including country stats, member numbers, and the "Activity Report" tool for sharing news and events.
- **Influencer Awards:** Katarina announced the award winners: Diana Nabui and Ljubicic (Individual) and PACE (Institutional). Discussions focused on making future award criteria more visible.
- **Stakeholder Analysis:** A core research task was proposed to identify and categorize stakeholders in palliative care education across participating countries.

- **Dissemination Strategy:** Sofiiia Shunkina updated the group on social media (LinkedIn, Facebook, X) and the upcoming Newsletter #3.
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3. Key Decisions

- **Core Research Group:** A subgroup was formed to design the stakeholder analysis research.
 - **Research Design:** The group decided to start with a literature search to identify design models used in similar educational stakeholder analyses.
 - **Malaga Meeting:** A hybrid meeting (face-to-face and online) is planned for May 2026 in Malaga to coordinate research and policy advocacy.
 - **2027 Conference:** Initial discussions were held regarding a conference in Croatia (Zagreb) scheduled for May/June 2027.
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4. Action Items

- **Literature Search:** Core group volunteers (Baha, Katie, Sofia, Zrinka, Abdullah, Andreas, Fusun, Jamie) will conduct a search for papers on stakeholder analysis in palliative care or medical education within the next three weeks.
 - **Collaboration Tools:** A shared Google Drive and Excel table will be created to compile literature search results and stakeholder lists.
 - **Meeting Minutes:** Katarina will finalize the minutes and share them with the group.
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5. Next Meeting

- **Date:** 24 April 2026
- **Time:** 10:00 AM Central European Time (CET)